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जवाहर नवोदय विद्यालय गढी

JAWAHAR NAVODAYA VIDYALAYA GADHI

मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संस्थान, भारत सरकार-

Ministry Of Human Resource Development, Dept. Of Education, Govt. Of India

गेवराई तहसील जिला- बीड (महा)Tq-GEORAI, Dist-BEED (MS) – 431 143

TENDER FOR THE SUPPLY OF GROCERY FOR THE YEAR 2018-19 IV th call **TENDER TERMS & CONDITIONS**

Sealed tenders are invited (under two bid system i.e. separate technical bid & financial bid) for supply of the following items for the year **2018-19** from Suppliers/manufacturers/authorized Dealers / Registered and Reputed firms/ service providers.

Table I: EMD

Sr. No.	Name of the Items	EMD amount
1.	Drinking water supply	2000

Sealed Tenders in two packet system (**Technical Bid**) and (**Financial Bid**) are invited only from Suppliers/manufacturers/authorized Dealers/Registered and Reputed firms/ service providers, for the supply of above items, as per the terms & conditions given below as well as in the tender forms.

A) **Packet No.01(Technical Bid)** will contain the following documents

- Demand draft of the required EMD drawn in favour of the Principal, Jawahar Navodaya Vidyalaya, Gadhi, exclusively payable on any nationalized Bank at Georai, Dist Beed (MS).Cheque will not be accepted.
- An attested copy of the shop act license valid on the date of opening of tender. If it is not applicable in some places, a certificate to that effect from the competent authority should be submitted. (Issued exclusively for dealing of particular sale of items.)
- An attested copy of the VAT/TIN/GST number certificate of the firm.
- An attested copy of the PAN card issued either in the name of the firm or the proprietor,
- An undertaking regarding the acceptance of the terms and conditions of the tender.
- An attested copy of 'Licensing and Registration of Food business'.

B) **Packet No 02 (Financial Bid)** will contain the rate list of the items to be supplied to the Vidyalaya by the specified firm. The Financial bid will be opened only for technically qualified tenders.

C) **Packet No. 03 (Sample Packet)** : will contain all required sample.

All separate packets should be properly closed, sealed and should be mentioned as 'Technical bid' packet No. 01, 'Financial Bid' packet No. 02, 'Sample Packet' packet No.03 And also written on all envelop 'Tender for the supply ofItems', Name & address of the tenderer, and submit to The **Principal, Jawahar Navodaya Vidyalaya Gadhi, Tq. Georai, Dist Beed- 431143.**

Terms and conditions.

- The Tender forms along with the terms and conditions can be obtained from our office on any working days during the working hours from 10.00 hrs to 17.00 hrs, on payment of prescribed fee Rs.500/200/100 on cash payment in person w.e.f. **08/12/2018 to 14/12/2018.**
- The details of the tender forms can also be downloaded from the vidyalaya website www.jnvbeed.org or from the CPPP portal www.eprocure.gov.in. Such tenders should be submitted along with the non refundable prescribed tender fee in the form of DD of Rs. 500/200/100 drawn in the name of the Principal, JNV Beed payable at any nationalized bank of Georai, dist Beed (MS).

3. The Sealed Tender in the prescribed Tender forms purchased/downloaded should be submitted to **'The Principal, JNV Gadhi tq Georai, Dist Beed (MS)'** on or before **14/12/2018** by up to office working hours in two bid system i.e. **Packet 01 contains 'Technical bid' and Packet 02 contains 'financial bid'**. The Vidyalaya will not be responsible for the postal delay or any other delay for the receipt of the tender. The delay responsibility fully lies on the tenderer. The tenders received after due date will not be considered.
4. The received sealed tenders shall be opened by the duly constituted committee on **15/12/2018** at **11.00 a.m.** in the office of Principal JNV Dist. Beed in the presence of tenderers, present for the meeting. Financial bids of those tenderers, who qualify in the Technical bid, shall only be opened by the duly constituted committee. In case of any change in the date of opening of tenders, will be communicated accordingly through notice board.
5. Those tenderers / firms have purchased/downloaded the tender forms, only they are eligible to fill up the tenders and can only one person will be permitted to present during the meeting of opening of Tenders. No un-authorized person will be allowed to sit during the meeting.
6. Decision of the purchase advisory committee (PAC) constituted by the JNV will be final to declare any of the tender is said to be qualified or not based on the eligibility criteria of the technical bid/documents and binding on the tenderer. Intimation of decision of the competent authority shall be conveyed to the tenderers.
7. Only one rate for each item specified should be quoted. If there is more than one rate quoted by the firm for the same item, the lowest rate quoted will be taken in to consideration for the comparison.
8. There should not be any corrections or over-writing in the tender form, and if any amendment in figure is to be made, it should be neatly scored out and revised / corrected figure should be written above the scored figure and is to be attested with firm seal. Also incomplete tender and rate quoted for change in the brands specified by the vidyalaya will not be considered and will be rejected.
9. The Tender (**Technical bid**) should be accompanied with Earnest Money Deposit as shown in the **Table-I** as above by way of Demand Draft drawn on any nationalized bank in favour of **Principal, Jawahar Navodaya Vidyalaya, Gadhi payable at Georai Dist. Beed (M.S.)**. The Tenders without EMD or part EMD will not be considered and such tenders shall be rejected summarily. (cheques will not be accepted)
10. In the event of finalization of Tender the supplier has to deposit the Security Deposit as shown in the below **table II**. The EMD submitted by the tenderer will be converted in to Security (EMSD) deposit and the EMSD will be retained by the Vidyalaya up to the end of contract period. No interest will be paid on this EMSD. If the tender is allotted to two or more suppliers the EMSD will not be reduced. They both have to pay the Full EMSD.
11. If the contractor is not agree to pay EMD/security deposit the reasons there of should be specified and PAC reserves the right to accept or reject the request.
12. In the event of the finalization of the tender an agreement will be executed with the tenderer to bind by the terms and conditions of the tender. The contract should be executed on the non judicial bond paper worth of Rs 100/- only & the cost of which will be borne by the tenderer.

Table II : (Security Deposit)

Sr. No.	Name of the Items	S.D. amount
1.	Drinking water supply	10000

13. The rates offered by the tenderer in the financial bid will be valid up to 30th April 2019. If there is delay in finalization of tenders for the next session due to unavoidable circumstances, the present tenderer will have to make the supply of items at the same rate and conditions as per the contract agreement.
14. Rates should be inclusive of all kinds of taxes i.e. excise duty, sales tax, VAT, Octroi, freight charges etc. with FOR delivery up to Vidyalaya departments. No extra charges for transportation, packing, forwarding, loading and unloading will be paid by the Vidyalaya during the period of contract.
15. The rates quoted by the tenderer should be less than MRP printed on the packed items. If the sanctioned rate is more than MRP payment will be restricted to MRP. Wherever any free items/articles or complementary gifts offered by the manufacturer/dealer/distributor along with the ordered items should be provided to the vidyalaya.
16. In the event of the acceptance of the tender and placing of orders for the supply of articles, the supplied items would be subjected for inspection of the undersigned or his committee constituted, are liable to be rejected if the items supplied are not as per the approved sample or do not conform with the specifications prescribed. The rejected items should be taken back and has to be replaced at the cost of the supplier soon.
17. The vehicle engaged by the supplier for the transportation of the goods to the vidyalaya will be checked at the entrance of the vidyalaya at the time of entry and exit. The supplier will ensure that the persons engaged as Driver or Labour for loading and unloading of items to conduct themselves properly. No supplier/vehicle is allowed to enter or halt in the vidyalaya campus between 6 pm to 7 am under any circumstances.
18. The PAC do not bind itself to accept the lowest tender or rates and reserve the right to accept the quotation in whole or in part with respect to all articles mentioned in the tender or in respect of any one or more than one articles specified in the tender as they may decide.
19. The supplier for the supply of durable and non consumable items has to provide warranty/ Guaranty certificate and the EMSD will be retained up to the end of the period of such warranty/ Guaranty.
20. If the supplier fails to supply the sanctioned items within stipulated time, against the supply order, the Vidyalaya reserves the right to purchase the required quantity from open market or to get the rest of the contract completed by any other source, in such event and in emergency. Thus, the difference amount will be deducted from the payment outstanding with Vidyalaya/EMSD. If such amount is excess than the EMSD, an administrative / official action deemed fit will be taken against the supplier to recover the excess amount. In such event, the EMSD of the suppliers will be forfeited and the firm will be declared as blacklisted, by following the procedure in vogue.
21. The tender should accompany the samples wherever necessary. The samples should have the firm seal and signature of the proprietor for identification. Those samples of the accepted tenders will be retained till the completion of contract period. No payments will be made for such samples submitted by the tenderer.
22. Purchases of the items listed in the tender form will depend upon the requirements of the Vidyalaya and availability of funds. **Items available on Govt.e-marketing portal will be**

- purchased directly from G-eM portal.** It is not binding to the Vidyalaya to purchase all the items listed in the tender form.
23. If the suppliers do not supply the items within the stipulated time as per the supply order, the delay charges / penalty might be imposed as decided by the PAC thereof.
 24. The payment of the supply will be liable for the deduction of IT as per the income tax act 1961 sec 194(A) wherever applicable.
 25. None of the conditions imposed/ offered by the tenderer other than the vidyalaya's terms and conditions shall be accepted. Also, none of the terms and conditions laid by the vidyalaya are struck off by the tenderer.
 26. In case of any clarification, the tenderer may contact the Principal, JNV Gadhi Dist. Beed (M.S.), Phone No. (02447) 259607. 259491
 27. The JNV reserves the right to accept or reject any or all the tenders without specifying any reason thereof.
 28. Bills of the supplied items should be submitted in duplicate along with the goods only.
 29. The above terms and conditions are common, where as special terms will be given on the concerned tender form.
 30. All legal proceedings will have the jurisdiction of Georai/Beed District Court.

Principal
Jawahar Navodaya Vidyalaya, Gadhi,

Certificate to be given by the tenderer.

(Put it in Pkt No. I duly signed and stamp)

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1. Name of the Firm /Supplier :.....
 2. Name of the firm :.....
 3. Full Address of the firm :.....
.....
Fax No:..... PHONE NO.:..... Mobile no:.....
E-Mail Id.....
 4. Income Tax/ PAN No. :.....
 5. VAT/TIN/GST No :.....
 6. Details of EMD : D.D.No..... Date Amount
Bank.....

I/we ,.....(name of the bidder party/person/supplier) have read/gone through all the terms and conditions, enlisted above from Sr no 1 to 30 and fully agree to comply with the same to participate in the bidding or the supply of items to JNV Beed for the year 2018-19. I/we do hereby declare solemnly that my name/the name of our firm has not been blacklisted by any of the Govt. organization, PSU's, Co-operative societies etc. In case it is proved otherwise, the JNV Beed will have liberty to cancel the tender/contact instantly without issuing any notice to me/us and also can proceed with other administrative /legal actions as deemed fit.

Date .../.../2018

Signature of the tenderer/bidder
With rubber seal of the firm